

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
LAKE FOREST COMMUNITY HIGH SCHOOL
DISTRICT 115
June 22, 2016**

CALL TO ORDER AND ROLL CALL

A Regular Business Meeting of the Board of Education of Lake Forest Community High School District #115, County of Lake, State of Illinois, was held on Wednesday, June 22, 2016 and called to order at 6:30 p.m. at West Campus in the Boardroom.

On Roll Call the following Members were found to be present:

David Lane, Member
Diana Kreiling, Member
Lise Eliot, Member
Sally Davis, Member
Ted Moorman, Secretary
John Powers, Vice President
Reese Marcusson, President

Absent: None

Administration Present:

Michael Simeck, Superintendent
Jennifer Hermes, Assistant Superintendent Business Services K-12/CSBO
Chala Holland, Principal

PRESIDENT'S REPORT

Mr. Marcusson wished everyone a happy summer and reported that Graduation was beautiful despite the bad weather. He reported that the indoor ceremony was fantastic and thanked all of those involved in organizing the event.

SUPERINTENDENT'S REPORT

Mr. Simeck asked Dr. Holland to brief the Board on activities at the high school. Dr. Holland congratulated the graduates of the Class of 2016. She thanked the staff for working around the clock to ensure that the indoor graduation was a positive experience for everyone who attended. Summer School has begun and Assistant Principal, Jim Sullivan, is in charge. Construction on the security and main office is underway. As the front doors of the school are closed for construction, students and visitors should enter through the commons doors. We will be finalizing schedules for current students as well as students new to the District next week and will work on communication to parents and students the following week. ChromeBook collection continues. Parents are reminded that ChromeBooks must be returned so the tech staff can examine and repair them as necessary and refurbish them for the coming year. A number of professional development opportunities will be available for teachers during the summer and continue into the school year. *Analyzing Teaching for Student Results*, professional development for the Leadership Team and aspiring teacher leaders will be taught by Research for Better Teaching, a national firm known for their professional development.

Teacher evaluations will be examined to identify how we know our students are learning. Dr. Holland thanked the LFHS Foundation for funding a grant to cover the cost of this professional development. Resource Centers will be expanded as part of the new school day and will be staffed before, during and after school. Community members and current college students are invited to partner with the high school to support the needs of students throughout the day. Volunteers will be interviewed and background checks will be performed prior to approval of the volunteers.

Mr. Simeck said that Graduation is one of the best days of the year and thanked the staff for the concerted effort to make commencement successful. A full duplicate setup was organized within the field house and the competition gym was set up with a giant screen for video and audio for those in overflow seating.

PUBLIC PARTICIPATION

There was no public participation

REPORTS/DISCUSSION

Foundation Chair, Liz Brandel and Vice Chair of Development, Jeff Folker were present to update the Board on this year's Foundation activities. Mrs. Brandel reported that over \$187,000 was raised this past year. This year's goal was to raise \$170,000. Family/Friends/Foundation raised \$89,652, the Spring Luncheon raised \$65,266, Sponsorships raised \$31,500 and Corporate/Local businesses raised \$901. The total raised was 10% higher than the goal. The LFHS family participation rate rose to 34%, the highest participation level to this date. The Makerspace, the largest Foundation Grant last year, opened in February. The Business class and Pitch Night continue to be a success. Two teams were funded at \$20,000 and are in the middle of due diligence and will work over the summer as they start to launch. Twenty grants totaling \$147,000 were awarded to a variety of departments that will enhance the LFHS student experience. Two student initiated grants were awarded this year including lighting in the RMA and a prairie garden adjacent to south drive to the back parking lot.

BOARD COMMITTEES

Education Committee

Dr. Eliot reported that there was no Education Committee meeting this month.

Finance/Operations Committee

Mr. Powers announced that the Committee had not met. He updated the Board on school construction at the high school noting that it is underway and progressing nicely. The Committee is in the process of winding down the Fiscal Year Budget and although the District had anticipated deficit spending of \$986,000, it has now been wiped out and is in the black. The big swing is due, in part, to the receipt of more State funding payments than we conservatively estimated we would receive. Special Education expenses are dependent on the number of students who enter the District throughout the year and can fluctuate by as many as seven figures. The next Finance/Operations Committee is scheduled for July 7 at 7:30 a.m. and is open to the public.

LIAISON REPORTS

National School Board Association Meeting

Mr. Moorman reported that he, Mr. Simeck, Suzanne Sands, District 67 Board Member, and Finance Committee Member Ann Sorenson traveled to Washington DC to support the National School Board Association lobbying efforts. He noted that they received information on the Every Student Succeeds Act (ESSA) that replaced the No Child Left Behind Act. They met congressional staff from Bob Dold, Mark Kirk, Dick Durbin and Tammy Duckworth's offices. The National School Board Association is the loudest voice that advocates for public schools and public schooling and many of the provisions of the ESSA.

ACTION ITEMS

Approval of 2016-2017 Staff Compensation

Mr. Marcusson reported that the Board has had numerous conversations regarding staff compensation and will continue to discuss admin and staff salaries, as well as the process during this year. There is a net decrease this year in support and admin salaries of .7% from the prior year

MOTION: It was moved by Mr. Lane, seconded by Mr. Moorman that the Lake Forest Community High School District 115 Board of Education approve the 2016-2017 Staff Compensation as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Kreiling, Davis, Lane, Powers, Eliot, Moorman, Marcusson
Nay: None

Motion Carried

Approval of 2015-2016 Final School Calendar

MOTION: It was moved by Mrs. Kreiling, seconded by Ms. Davis that the Lake Forest Community High School District 115 Board of Education approve the 2015-2016 Final School Calendar as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Powers, Kreiling, Eliot, Moorman, Davis, Lane, Marcusson
Nay: None

Motion Carried

Approval of 2017-2018 School Calendar

MOTION: It was moved by Dr. Eliot, seconded by Mr. Lane that the Lake Forest Community High School District 115 Board of Education approve the 2017-2018 School Calendar as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Powers, Lane, Eliot, Moorman, Davis, Kreiling, Marcusson
Nay: None

Motion Carried

Approval of Kathleen O’Hara Consulting Contract with Adjustments

Mr. Simeck, after discussion with Ms. Davis, suggested the following adjustments in the contract: addition of greater specificity of not less than a certain number of hours Ms. O’Hara will work, clarification of a change of a convenience termination – without cause of 60 days written notice and the addition of an expectation of confidentiality.

MOTION: It was moved by Ms. Davis, seconded by Dr. Elliot, that the Lake Forest Community High School District 115 Board of Education approve the Kathleen O’Hara Consulting Contract with adjustments.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Eliot, Kreiling, Davis, Lane, Marcusson
Nay: Moorman, Powers

Motion Carried

Approval of East Campus Roofing Bid in the Amount of \$155,100

This project is part of the 5-year capital plan and has been in the budget.

MOTION: It was moved by Mr. Powers, seconded by Mr. Moorman, that the Lake Forest Community High School District 115 Board of Education approve the East Campus Roofing Bid in the amount of \$155,100.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Moorman, Lane, Powers, Davis, Kreiling, Eliot, Marcusson
Nay: None

Motion Carried

Approval of Auditor Three-Year Contract

This is a continuation of the Miller Cooper contract.

MOTION: It was moved by Mr. Moorman, seconded by Ms. Davis, that the Lake Forest Community High School District 115 Board of Education the Auditor Three-Year Contract, as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Lane, Davis, Powers, Kreiling, Moorman, Eliot, Marcusson
Nay: None

Motion Carried

Approval of Copier Lease

MOTION: It was moved by Mr. Lane, seconded by Mrs. Kreiling that the Lake Forest Community High School District 115 Board of Education approve the Copier Lease as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Davis, Kreiling, Eliot, Lane, Powers, Davis, Moorman, Marcusson
Nay: None

Motion Carried

Approval of Bleacher Purchase in the Amount of \$37,499

These bleachers will be housed at East Campus and are movable to West Campus as needed. This is another planned capital expense that has been in the budget.

MOTION: It was moved by Mrs. Kreiling, seconded by Ms. Davis that the Lake Forest Community High School District 115 Board of Education approve the Bleacher purchase in the amount of \$37,499 as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Kreiling, Lane, Davis, Powers, Moorman, Eliot, Marcusson
Nay: None

Motion Carried

Approval of Private Tutoring Policy - First Reading

MOTION: It was moved by Dr. Eliot, seconded by Mrs. Kreiling, that the Lake Forest Community High School District 115 Board of Education approve the First Reading of the Private Tutoring Policy.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Powers, Davis, Moorman, Kreiling, Lane, Eliot, Marcusson
Nay: None

Motion Carried

Approval of Policy 2:150, Committees - Second Reading

MOTION: It was moved by Ms. Davis, seconded by Mr. Powers that the Lake Forest Community High School District 115 Board of Education approve Policy 2:150, Committees – Second Reading as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Moorman, Davis, Powers, Kreiling, Lane, Eliot, Marcusson
Nay: None

Motion Carried

Approval of Policy 4:170 Safety - Second Reading

MOTION: It was moved by Mr. Powers, seconded by Mrs. Kreiling that the Lake Forest Community High School District 115 Board of Education approve Policy 4:170 Safety – Second Reading as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Powers, Eliot, Lane, Kreiling, Moorman, Davis, Marcusson
Nay: None

Motion Carried

Approval of Policy 5:330 Educational Support Personnel, Sick Days, Vacations, Holidays and Leaves – Second Reading

MOTION: It was moved by Dr. Eliot, seconded by Ms. Davis that the Lake Forest Community High School District 115 Board of Education approve Policy 5:330 Educational Support Personnel, Sick Days, Vacations, Holidays and Leaves – Second Reading

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Eliot, Lane, Davis, Powers, Moorman, Kreiling, Marcusson
Nay: None

Motion Carried

Approval of PRESS Issue 91 – Second Reading

MOTION: It was moved by Mr. Moorman seconded by Mr. Lane that the Lake Forest Community High School District 115 Board of Education approve PRESS Issue 91 – Second Reading.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Powers, Lane, Kreiling, Davis, Eliot, Moorman, Marcusson
Nay: None

Motion Carried

Approval of Illinois Bone and Joint Institute Contract Renewal

MOTION: It was moved by Mr. Lane, seconded by Mr. Powers that the Lake Forest Community High School District 115 Board of Education approve the Illinois Bone and Joint Institute Contract Renewal, as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Eliot, Lane, Davis, Powers, Moorman, Kreiling, Marcusson
Nay: None

Motion Carried

Approval of Human Resources Report

The Human Resources Report includes;

- Hiring
- Leaves
- Resignations
- Retirements

MOTION: It was moved by Mrs. Kreiling, seconded by Ms. Davis that the Lake Forest Community High School District 115 Board of Education approve the Human Resources Report, as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Eliot, Powers, Lane, Moorman, Davis, Kreiling, Marcusson
Nay: None

Motion Carried

Approval of Consent Agenda*

Mr. Marcusson reported that the Consent Agenda includes:

CONSENT AGENDA*

1. Approval of Disbursements, Payrolls and Financial Statements, April 7, 2016, to May 4, 2016, as presented and summarized below:

Education Fund	\$596,553.53
Building and Maintenance Fund	303,964.43
Debt Service Fund	950.00
Transportation Fund	145,084.85
Capital Projects Fund/General	49,633.47
Procurement Card Expenses	231,304.55
Insurance Premium Wire Pyts	316,537.41
Direct Deposit Payroll and Taxes	<u>2,577,989.38</u>
Total Expenditures	\$4,222,017.62

2. Adoption of First Midwest Banking Resolution
3. Adoption of Northern Trust Banking Resolution
4. Approval of CLIC Workers Compensation Contract Renewal in the amount of \$220,646
5. Approval of CLIC Liability Insurance Contract Renewal in the amount of \$115,925
6. Adoption of Prevailing Wage Resolution
7. Approval of Budget Transfers
8. Adoption of Lake Forest Bank and Trust Banking Resolution
9. Minutes of A Regular Meeting, May 9, 2016
10. Minutes of An Executive Session, May 9, 2016
11. Disposal of Audio Recordings: November 11, 2014

*Any item may be removed from the consent agenda at the request of a Board Member.

MOTION: It was moved by Mr. Moorman, seconded by Mrs. Kreiling that the Lake Forest Community High School District 115 Board of Education approve the Consent Agenda, as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Moorman, Powers, Kreiling, Eliot, Lane, Davis, Marcusson
Nay: None

Motion Carried

FOIA REQUESTS

There were no FOIA requests.

ANNOUNCEMENT:

Monday, July 11, 2016

Board of Education Meeting - 6:30 p.m. LFHS West
Campus Board Room

ADJOURNMENT:

MOTION: It was moved by Mr. Moorman, seconded by Mrs. Kreiling that the Regular meeting be adjourned.

On voice vote, the motion carried

Mr. Marcusson declared the meeting adjourned at 7:40 p.m.

Ted Moorman, Secretary

Date